



IPK COLLEGE

(A W A R D - W I N N I N G E D U C A T I O N G R O U P)

STUDENT APPLICATION FORM

STUDENT NO :
(for office use only)

Please ensure that all the required fields are complete and all supporting documents are attached.

SECTION A : PROGRAMME (FOR OFFICE USE ONLY)

Programme Name : _____

Intake : _____ / _____
(month) (year)

Application status : New Transferred from other institution in Malaysia

* Would you like IPK College to organise accommodation for you ? Yes No

SECTION B : PERSONAL INFORMATION (PLEASE USE BLOCK LETTERS)

Full Name: (as in MyKad / Passport)

Date of Birth (day / month / year) : Gender : MyKad / Passport No. :

 - - Male Female

Religion :

Race (Malaysian student only):

Malay Chinese Indian Orang Asli Others Single Married Others

Peribumi Sabah / Sarawak

Disability / Special Needs / Support required :

Yes No

Sponsorship :

Self Government Others (specify) _____

Correspondence Address / Billing Address:

City : State : Country : Postcode :

Telephone No : Mobile Phone No :

E-mail Address :

Name of Parent / Guardian :

Relationship :

Occupation :

House Telephone No :

Office Telephone No :

Mobile Phone No :

E-mail Address :

SECTION C: MARKETING INFORMATION

HOW DID YOU FIND ABOUT IPK (YOU MAY SELECT MORE THAN ONE)

School Talk Search Engine SMS & Email from IPK Banner We Chat IPK Website Facebook

Friend : _____ Others : _____

SECTION D : ACADEMIC QUALIFICATIONS

Institution Name and Location	From (Year)	To (Year)	Qualification Obtained

ENGLISH LANGUAGE PROFICIENCY

Please indicate the date of the English language proficiency test and your score (if any) :

English Language Proficiency Test	Year Obtained	Score
IELTS		
Others (<i>please specify</i>) :		

Note : Please attach a copy of your test result.

SECTION E : DOCUMENTS SUBMITTED

DOCUMENT CHECKLIST FOR MALAYSIAN APPLICANTS

No.	Documents	Tick(✓)	No.	Additional Documents for Student Transfer From Other Institution	Tick(✓)
1	MyKad		1	Complete Semester Results / Transcript	
2	SPM/ O-Level / UEC or equivalent; and / or STPM / A-Level or any equivalent qualifications		2	Award Certificate (Certificate Diploma); or Completion Letter From Previous Institution	
3	Passport-sized Photo (2 copies)				
Form			Remark		
1	Scholarship / FeeWaiver Application Form				
2	Accommodation Form				

DOCUMENT CHECKLIST FOR INTERNATIONAL APPLICANTS

No.	New Application	Tick(✓)	No.	Additional Documents for Student Transfer From Other Institution	Tick(✓)
1	Photocopy of Passport (all pages) - 3 copies		1	Student Pass cancellation page from previous institution	
2	4.5cm x 5cm size photo (white colour background) (6 copies)		2	Release Letter from previous institution (Colleges / Universities only)	
3	High School Result / Transcript (Original language & Translated to English)		3	Attendance Report from previous institution	
4	School Leaving Certificate (Original language & translated to English)		4	Academic Result / Transcript from previous institution	
5	NOC (for Sub-Saharan Countries only) / Eligibility Letter (for Nigerian only)		Remarks		
6	Health Examination Report (in English)				
7	Laboratory Result (in English)				
8	X-ray Report (in English)				
9	International Certificate of Vaccination (in English)				
Forms					
1	Refund Policy				
2	Accommodation Form				

Note: You are required to submit Certified True Copy of Actual Academic Result upon admission. IPK reserves the right to withhold your college academic results / transcripts should you fail to do so upon completion of studies here.

SECTION F : DECLARATION BY APPLICANT

I declare that the information provided and documents submitted are true and complete. I understand that any misrepresentation of information may result in IPK revoking acceptance or terminating my enrolment.

I understand that IPK reserves the right to change policies, programmes and fees without notice.

I hereby confirm that I have read, agreed to and confirmed all the above. I understand that by accepting this offer, I will follow all the above terms and conditions as well as **IPK Rules and Regulations**. I fully understand and agree to abide by them.

I hereby declare that I consent to the use of the Personal Data for purposes as declared under Personal Data Protection Notice as listed in <http://www.ipk.edu.com>. IPK College may collect, process and use the information above to provide me with the latest information on products and services offered by IPK College.

SIGNATURE OF APPLICANT:

If you are under 18, your parent/guardian must provide consent by signing below:

Date: _____

Name : _____
MyKad/Passport No : _____
Date : _____
Relationship : _____

SECTION G : FOR OFFICE USE ONLY - ADMISSION STATUS

Academic Programme Code : _____ Date of Intake : _____

Category of Acceptance : Full Conditional

Academic requirements for Conditional Acceptance

- To submit a copy of certified actual result
 Other conditions:

Remarks :

Counseled by : _____ Signature : _____ Date : _____

Approved by : _____ Signature : _____ Date : _____
(HOD / HOS)

Recruited by (if applicable) :

Friend 2 Friend (Introducer's Name & Student No): _____ Agent

(Company Name & Stamp)